

PRIVACY NOTICE

Children in Need or looked after by the Local Authority

Privacy Notice - Data Protection Act 1998

We Hertfordshire County Council hold personal data about our children in care or those children to whom we provide services, and use this data to:

- Support children and monitor their progress;
- Provide appropriate support and pastoral care; and
- Assess how well the Local Authority (LA) as a whole is doing.

This information includes personal characteristics and details for the services we provide.

We are required to pass on some of this information (but not the names of individual children) to the Department for Education (DfE) who use it to help with their policy development, LA performance management and funding and to assist with the development of good practice.

If you want to see a copy of the information we hold and share about you then please contact Tracy Bowen, School Business Manager.

If you require more information about how the LA and/or DfE store and use this data please go to the following websites:

- <http://www.hertsdirect.org/services/edlearn/privsch/>¹ and
- <http://www.education.gov.uk/researchandstatistics/datatdatam/b00212337/datause>

If you are unable to access these websites, please contact the LA or DfE as follows:

- Data Protection Team
Information Governance Unit
Room C1
County Hall
Pegs Lane
Hertford
SG13 8DQ
email: data.protection@hertsc.gov.uk
- Public Communications Unit
Department for Education
Sanctuary Buildings
Great Smith Street
London
SW1P 3BT
Website: www.education.gov.uk
email: info@education.gsi.gov.uk Telephone: 0870 000 2288

¹ Local Authority to provide a link to their website with information on uses they make of data and any other organisations they share data with. Ideally they should also provide an address where parents without internet access can write for information.